

**Lincoln Avenue SSA #35  
Meeting Minutes  
February 21, 2008**

**Present:** Patel, Quartana, Keegan

**Absent:** Sanchez

**LPCC Staff:** Gallagher, Schilf

**Guests:** Gina Caruso (DPD), Annie Coakley (DPD)

**Call to Order**

- I. The meeting was called to order at 8:40 by Keegan

**Approval of Minutes**

- II. Approval of 9/12/07, 11/14/07 and 1/23/08 meeting minutes.

Motion to approve the meeting minutes from 9/12/07, 11/14/07 and 1/23/08. Motion Seconded.  
Unanimously Approved.

**Public Forum** - None

**Reports**

- III. Financial
  - a. The Commission reviewed the final 2007 Budget v Actual and the current Profit & Loss and Balance sheet.

**New Business**

- IV. Election of Officers
  - a. Proposed officers were Patel, chairman; Qaurtana, vice-chairman; Keegan, secretary; and Sanchez, treasurer.
  - b. Keegan asked Neer to assume the chairman position for the remainder of the meeting.

Motion to approve the proposed slate of officers. Motion Seconded. Unanimously Approved.

- V. Commission Application
  - a. The Commission reviewed an application from Lima Baikauskaite and asked Gallagher to proceed and forward her application to both Alderman and the City of Chicago.
  
- VI. Sidewalk Cleaning
  - a. Gallagher asked the Commission if they would like to increase sidewalk cleaning from two days to three days in the summer months. She confirmed that the additional cost had already been included in the 2008 budget.
  - b. The Commission asked that Gallagher reiterate to SEARCH Development personnel should always be wearing their SSA vests.
  - c. The Commission discussed different ways to communicate with the residents and businesses and noted that increased sidewalk cleaning would be a good opportunity to flyer the businesses and advertise the SSA and its services. The Commission discussed flyering businesses and residents three times a year in addition to the annual letter.

- VII. 2008 Budget and Work Plan Review
  - a. The Commission reviewed the 2008 budget and work plan.
  - b. Gallagher reviewed changes that would need to be made to the budget to accommodate increased landscaping costs if the commission moved forward with twelve additional sets of hanging baskets. She also reviewed the options for the 2008 budget if the Commission wanted to purchase either Big Belly trash units or gum removal receptacles.
  - c. The Commission decided to move forward with additional landscaping and the purchase of two Big Belly trash units.

Motion to approve moving \$1,000.00 from section 1.03 to section 3.05 to cover the cost of additional hanging baskets to be installed in 2008. Motion Seconded. Unanimously Approved.

Motion to approve the revised 2008 landscaping contract with Brickman as the vendor. Motion Seconded. Unanimously Approved.

Motion to approve moving \$8,000.00 from section 1.03 to section 3.05 to cover the cost of two Big Belly units with advertising panels to be installed in 2008. Motion Seconded. Unanimously Approved.

- VIII. Hanging Baskets
  - a. Per the budget discussion above, the Commission decided to move forward with an additional 12 sets of hanging baskets in 2008.

#### **Old Business**

- IX. Big Belly Trash Compactors
  - a. Per the budget discussion above the Commission decided to move forward and purchase two Big Belly units to be installed in 2008. Gallagher reported the units would be sold at a slight discount because several SSA districts were buying them at the same time. She also reported that the units would be delivered in early April. The Commission asked Gallagher to work with Big Belly to determine the most appropriate location.
- X. Gum Disposal Receptacles
  - a. The Commission decided to put the gum disposal project on hold for 2008 since they were purchasing Big Belly units. They asked Gallagher to explore a pilot project for this litter solution and to see if there were ways to work with the city to get additional financing.

Meeting was adjourned at 10:15 a.m. by Patel

#### **Next Meeting:**

**Wednesday, April 9, 2008 at the offices of Chicago Property Professionals at 2626 N. Lincoln**

*Minutes respectfully submitted by Sarah Gallagher.*