

**Lincoln Avenue SSA #35
Commission Meeting at Realty Executives City
Agenda for September 12, 2007 8:30 – 10:00 a.m.**

<u>Topic</u>	<u>Presenter</u>	<u>Report</u>	<u>Action</u>	<u>Time</u>
Call to Order	Keegan	None	None	8:30 a.m.
Approval of Minutes	Keegan	None	Motion	8:31 a.m.
Public Forum				8:32 a.m.
Reports				
Financial	Patel	Written	None	8:47 a.m.
New Business				9:00 a.m.
Sidewalk Trash Removal Contract Renewal	Gallagher	Verbal	Motion	
Snow Plow Vendor	Gallagher	Verbal	None	
Holiday Decoration Vendor	Gallagher	Verbal	Motion	
Yearly Meeting Schedule	Gallagher	Verbal	None	
Old Business				9:30 a.m.
Hanging Baskets	Gallagher	Verbal	None	
Pressure Washing	Gallagher	Verbal	None	
Commissioner Nominees	Gallagher	Verbal	None	
Annual Letter and Survey Update	Gallagher	Verbal	None	
Meeting Adjournment	Keegan	None	Motion	10:00 a.m.

Proposed Motions

- To approve the meeting minutes from May 24, 2007
- To approve a contract extension with Search Development Corp from October 1 – December 31, 2007.

Vision

A clean and vibrant Lincoln Avenue that attracts residents and businesses.

Mission

To beautify and enhance Lincoln Avenue through efficient use of funds levied to promote the district as a more desirable place to live and do business.

Guidelines for the public forum:

- The goal of the public forum is to ensure that all voices of the community are heard on matters pertaining to the work of the Lincoln Avenue SSA #35. The commission is not required to provide immediate response to questions nor concerns presented.
- The public forum will available at the start of each Lincoln Avenue SSA #35 meeting.
- The opportunity to speak at the public forum will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- All those wishing to speak during the public forum portion of the meeting must complete an information form including name, address, phone number, stake in the SSA and topic to be addressed and present the completed form to the secretary prior to the start of the meeting.
- The public forum portion of SSA #23 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair. Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time, if not the presiding officer can call them out of order.