

**Lincoln Avenue SSA #35  
Commission Meeting at Lincoln Park Financial Group  
Agenda for March 23, 2007 8:30 – 10:00 a.m.**

<u>Topic</u>	<u>Presenter</u>	<u>Report</u>	<u>Action</u>	<u>Time</u>
<b>Call to Order</b>	Keegan	None	None	8:30 a.m.
<b>Approval of Minutes</b>	Keegan	None	Motion	8:31 a.m.
<b>Public Forum</b>				8:32 a.m.
<b>Reports</b>				
Financial	Patel	Written	None	8:47 a.m.
2006 Budget Adjustment	Knudsen	Verbal	Motion	
<b>New Business</b>				9:00 a.m.
Website proposals	Knudsen	Written	Motion	
Hanging baskets	Knudsen	Written	Motion	
Power washing	Knudsen	Written	Motion	
Search DC street cleaning update	Knudsen	Verbal	Discussion	
<b>Old Business</b>				9:40 a.m.
Snow removal	Knudsen	Verbal	Discussion	
Nonprofit participation	Knudsen	Verbal	Motion	
Meeting Attendance Policy	Knudsen	None	Discussion	
Quorum bylaws change	Knudsen	None	Motion	
<b>Meeting Adjournment</b>	Keegan	None	Motion	10:00 a.m.

**Proposed Motions**

- To approve the meeting minutes from December 17, 2006
- To approve 2006 budget adjustment
- Motion to approve that SSA pays LPCC the annual management fee of \$24,000 in quarterly installments of \$6000
- To approve a website developer to build and host Lincoln Avenue SSA #35 website
- To approve expenditure for hanging baskets
- To approve vendor to power wash Lincoln Avenue
- To approve vendor to sweep Lincoln Avenue
- To approve asking Children's to contribute to SSA for hanging baskets installed along their property
- To change definition of quorum in bylaws

**Guidelines for the public forum:**

- The goal of the public forum is to ensure that all voices of the community are heard on matters pertaining to the work of the Lincoln Avenue SSA #35. The commission is not required to provide immediate response to questions nor concerns presented.
- The public forum will available at the start of each Lincoln Avenue SSA #35 meeting.
- The opportunity to speak at the public forum will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- All those wishing to speak during the public forum portion of the meeting must complete an information form including name, address, phone number, stake in the SSA and topic to be addressed and present the completed form to the secretary prior to the start of the meeting.
- The public forum portion of SSA #23 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
  - No attendee may speak twice until everyone else wishing to speak has spoken once.
  - All remarks must be directed to the Chair. Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
  - One person may speak at a time, if not the presiding officer can call them out of order.