

**Lincoln Avenue SSA #35
Commission Meeting at Lincoln Park Financial Group
Agenda for May 30, 2007 8:30 – 10:00 a.m.**

<u>Topic</u>	<u>Presenter</u>	<u>Report</u>	<u>Action</u>	<u>Time</u>
Call to Order	Keegan	None	None	8:30 a.m.
Approval of Minutes	Keegan	None	Motion	8:31 a.m.
Public Forum				8:32 a.m.
Reports				
Financial	Patel	Written	None	8:47 a.m.
Annual Management Fee	Knudsen	Verbal	Motion	
2006 Audit	Knudsen	Written	None	
2007 Budget Adjustment	Knudsen	Written	Motion	
New Business				9:00 a.m.
Commissioner Terms	Knudsen	Verbal	Motion	
Search DC street cleaning contract	Knudsen	Verbal	Motion	
2008 Budget and Work Plan	Knudsen	Verbal	Discussion	
Pressure Washing	Knudsen	Written	Motion	
Old Business				9:30 a.m.
Hanging basket update	Knudsen	Verbal	None	
Website update	Knudsen	Verbal	None	
Nonprofit participation (Children's)	Knudsen	Verbal	None	
Meeting Attendance and Quorum	Knudsen	None	Motion	
Meeting Adjournment	Keegan	None	Motion	10:00 a.m.
Proposed Motions				
				<ul style="list-style-type: none"> • <u>To approve the meeting minutes from March 23, 2006</u> • <u>To approve that SSA pays LPCC the annual management fee of \$24,000 in quarterly installments of \$6000</u> • <u>To approve 2007 budget adjustment</u> • <u>To approve commissioner terms</u> • <u>To approve Search DC's quarterly contract for street sweeping (July-September)</u> • <u>To approve vendor to power wash Lincoln Avenue</u> • <u>To change quorum from four to three</u>

Guidelines for the public forum:

- The goal of the public forum is to ensure that all voices of the community are heard on matters pertaining to the work of the Lincoln Avenue SSA #35. The commission is not required to provide immediate response to questions nor concerns presented.
- The public forum will available at the start of each Lincoln Avenue SSA #35 meeting.
- The opportunity to speak at the public forum will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- All those wishing to speak during the public forum portion of the meeting must complete an information form including name, address, phone number, stake in the SSA and topic to be addressed and present the completed form to the secretary prior to the start of the meeting.
- The public forum portion of SSA #23 commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - No attendee may speak twice until everyone else wishing to speak has spoken once.
 - All remarks must be directed to the Chair. Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.
 - One person may speak at a time, if not the presiding officer can call them out of order.